

NPIC/D-6/70

9 FEB 1970

MEMORANDUM FOR: Deputy Director of Security (PT&OS)

SUBJECT: Fire and Safety Survey - [redacted]

REFERENCE: Fire and Safety Survey [redacted] dated
30 June through 10 July 1969, by [redacted]
[redacted] Safety Officer, and [redacted]
Security Officer, NPIC

1. Reference contains one hundred sixteen separate recommendations dealing with the fire and safety situation here in [redacted]. Many of these, however, are identical and represent situations found in several different locations in the Building.

2. We propose in this memorandum to indicate where we have already complied with a recommendation or where we plan to comply promptly, and also to explain why there will be a delay in complying or why we cannot comply with a suggestion made. In this way we hope to assure all concerned that attention is being directed to the areas described in Reference.

3. Our comments are as follows:

a. We will comply promptly with the recommendations contained in paragraphs

2a	9b	17c	25	30b	43
2b	10	18a	26	31	44
5b	11	18b	27c	32	45
5c	13a	20a	27d	34	46
5d	13b	20b	27e	36	47
6	13c	21a	27h	37	48
7b	13d	21b	28a	39	50
7c	14	22	28b	40	53
8a	15	23a	28c	41	
8b	17a	24	30a	42	

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SUBJECT: Fire and Safety Survey -

25X1

b. We have already complied with the recommendations listed in paragraphs

2c
17b
17d
21c
23b
23c
27b
27f
55

c. The following paragraphs relate to emergency lighting

1a
1b
4b

Comment: Although the provisions for emergency power in are almost extraordinary, total power failure is still possible. Therefore, we do plan to install battery operated emergency lights in the stairwells and as guide lights in the vaults. An adequate supply of portable lanterns are available in our Security Branch for emergency repair work in the Annex.

d. 1c

Comment: Security routinely inspects the building and reports dangerous situations. These inspections will continue.

e. 3a

Comment: We will invite the Office of Medical Services to assist us in preparing a suitable SOP on this matter.

f. 3b

Comment: Goggles can be worn by personnel while setting up the laser equipment for use. However, goggles would interfere with the operator's getting full benefit from using the

SUBJECT: Fire and Safety Survey -

25X1

equipment. Expert advice indicates that the risks are minimal. Thus we will probably not insist on the use of goggles at all times. Only experienced personnel will operate the equipment.

g. 3c

Comment: The equipment is not located in a laser lab but in rooms with other equipment. Consequently we cannot comply readily with this recommendation.

h. 4a

Comment: We will do all we can to keep the area free of stored goods.

i. 4c

Comment: We will study this recommendation to ascertain if a separate storage building on the compound is feasible and practical.

j. 5a

Comment: The cut-off switch will, if installed, so impair the Sonat operation that the machine may as well not be used. However, other safety devices can and will be installed to obtain the same kind of safety without affecting the Sonat operation.

k. 7a
9a

Comment: Extension cords are illegal. If found to be necessary, we will install extra receptacles.

l. 12
16

Comment: We will ask GSA to abide by this recommendation. This closet is under their control.

SUBJECT: Fire and Safety Survey -

25X1

m. 19

Comment: The situation described was temporary and the problem in this area has been eliminated.

n. 20c

Comment: We will seek solutions to these problems with Chief, Automated Information Division.

o. 21d
23a
49
51
54
56

Comment: The need to install sprinklers in each of these areas is presently under study. Decisions will be forthcoming soon.

p. 21e

Comment: We will encourage employees to keep work areas free of cables.

q. 27a
27g

Comment: The print shop area is being studied to make operations there safer. A plan will be forthcoming soon.

r. 28a
29b

Comment: We will seek advice from the Medics as to what kind of medicament should be available to treat chemical burns, and then make these available. An ordinary medical kit with the routine items in it will not provide sufficient first aid capability.

SUBJECT: Fire and Safety Survey -

25X1

s. 33

Comment: Trash is scheduled for pick-up in this area daily. The employees must put out the trash for the char-force to pick up. Employees will be instructed to comply with this recommendation.

t. 35

Comment: Employees will be instructed as recommended.

u. 38

Comment: Attempts will be made to comply though because of overcrowding, lack of storage space, and the special problems of this building, it is doubtful that more than minimum standards can be met.

v. 52a

Comment: This is also being studied to determine how best to accomplish the recommendation.

w. 52b

Comment: We have new bells on order to take care of this problem.

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Executive Director
National Photographic Interpretation Center

SUBJECT: Fire and Safety Survey

25X1

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25X1